



# Hayes Elementary School

6900 S. Byers, Oklahoma City, OK 73149 | P: 405-587-5800

## Parent Engagement Policy

Our focus will be to positively engage our students and parents to promote high expectations for student learning. Hayes Elementary School staff, parents, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the states' high standards.

### School Responsibilities

1. Hayes Elementary School will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the state academic achievement standards for students.
2. Hayes Elementary School will support parents in becoming stronger supporters of their children's academics.

### Parent Responsibilities

It is our hope that by getting parents into the school that they will become more active in their child's education at home as well as at school by: monitoring attendance, making sure that homework is completed, volunteering in your child's classroom, participating, as appropriate, in decisions relating to your children's education, staying informed about your child's education, and communicating with the school by promptly reading all notices from the school or the school district either received by your child or by mail and responding.

### Student Responsibilities

We have outstanding expectations regarding student behavior and academic effort. Our focus this year will be based on excellent attendance and good character development to improve learning. It will also encompass student academic expectations and guidelines for success, which are: trustworthiness, responsibility, being cooperative, caring and being respectful. We expect that the students do their homework every day and ask for help when they need to, read at least 20 minutes every day outside of school time, give parents or the adult who is responsible for their welfare all notices and information received from school every day, arrive on time every day and be ready to learn, be positive with all students and staff (respectful at all times), bring the basic school supplies daily (pencils, pens, paper, folders, and textbooks), follow adult directions immediately.

### Continuous Improvement Plan

Our school plan is updated during the year and parent input is important. Parents are encouraged to review and share ideas regarding our improvement plan.



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- Parents are encouraged to submit ideas/input during our Open House, Parent/Teachers Conferences, and School Events.

- We provide parents with frequent reports on their children's progress.
- Interim Reports
- Report Cards
- As parent requests
- Staff will be available for consultation with parents as follows:

1. Parents may visit classrooms by requesting a visit with the principal. Everyone is required to sign as a visitor in the office..

2. The administrators, teachers will work as a team to inform families of student progress and school events through communication in newsletters, student Thursday Folders, and by telephone calls.

## **Parents opportunities to volunteer and participate in their child's education:**

- First Day Back to School Event where parents are invited to visit classrooms, meet teachers and staff, and gather with the principal for information.
- Kindergarten Orientations where dialogue is exchanged regarding our program, expectations, procedures, and parent involvement offerings.
- Open House where parents are invited to tour the building, converse with staff, and receive information about services inside and outside the school.
- Parent Nights where information tables are set up for parents to learn about academic expectations and what is going on in our school.
- School notes and newsletters are distributed regularly to inform parents of academics, attendance, happenings, safety notes, and classroom events.
- Parent-Teacher Conferences.
- Take-Home Folders are utilized to promote home-school communication.

We want Hayes Elementary to be a school campus with a tradition of parent involvement. At Hayes, we strive to provide as many opportunities for parents to be involved in their child's education and achievement.